



Interim Headteacher:
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BG/KM/Humanities/Trips

21 June 2017

Dear Parents/ Guardians

Oxford Castle Trip

To broaden students' understanding of Norman buildings, which forms part of their History GCSE, we have arranged a trip to Oxford Castle on **Monday 3 July 2017**. This trip will take place during the school day.

Should you wish your son/ daughter to participate in this trip, there is a voluntary contribution of **£10.50**, to cover school and transport costs. Students will need to bring a packed lunch. Should your child be eligible for free school meals, a packed lunch can be collected from the canteen before departure.

Please log into www.schoolgateway.com, to give consent and pay by **Wednesday 28 June 2017**. We cannot accept cash or cheques. Please also complete on both sides, and **return the attached medical form to Pupil Services, by Wednesday 28 June**. If you are in receipt of Income Support, or if the cost of this trip may cause financial difficulty, please contact our Business Manager at cventress@chilternedge.oxon.sch.uk as soon as possible, as assistance cannot be arranged retrospectively. Should student take up numbers be below expected participation levels, this trip will be subject to cancellation.

Students will need to bring a pen and pencil and will be required to wear normal school uniform. The visit does involve going outside, whatever the weather, so should the weather be poor, wet weather clothing will be required in addition to normal school uniform.

Please note: should we have any concerns about your child's safety or behaviour on this trip, we reserve the right to withdraw their place, up until the time of departure. If this occurs, any refunds will be at the school's discretion and will be dealt with on an individual basis.

For more information or any queries please contact me at bgregory@chilternedge.oxon.sch.uk.

Yours faithfully

Mr B Gregory
Head of Humanities

